You also must file your answer or motion with the court.

UNITED STATES DISTRICT COURT for the						
District of						
Plaintiff V. Defendant	) ) Civil Action No. ) )					
SUMMONS IN A CIVIL ACTION						
To: (Defendant's name and address)						
A lawsuit has been filed against you.  Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of						
the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:						

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint.

CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)				
was re	ceived by me on (date)					
	☐ I personally served	the summons on the individu	ual at (place)			
	-		on (date)	; or		
	☐ I left the summons	at the individual's residence	or usual place of abode with (name)			
	, a person of suitable age and discretion who resides the					
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summo	ons on (name of individual)			, who is	
	designated by law to accept service of process on behalf of (name of organization)					
			on (date)	; or		
	☐ I returned the sumr	mons unexecuted because			; or	
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
Date:			Server's signature			
			server's signature			
			Printed name and title			
			i i i i i i i i i i i i i i i i i i i			
			Server's address			
			Derver's address			

Additional information regarding attempted service, etc: